

## UC Information Technology Subcommittee

### Minutes

December 2, 2016

4:00 – 5:00

Bierce 154

#### Items discussed:

1. LMS RFP taskforce.
  - A taskforce to create and evaluate an RFP for our Learning Management System (LMS) has been formed, and had its first meeting on 12/2/2016. Aimee DeChambeau, Linda Barrett, and Godfrey Ovwigho from UC-IT are members of the taskforce.
2. ERP
  - The Enterprise Resource Planning (ERP) Committee reported that they will have scripted demonstrations from vendors beginning this week. UC-IT unanimously passed the following motion in this regard:
  - **The University Council Information Technology Committee unanimously affirms the critical importance of UA leadership's active participation in the evaluation and selection of the potential ERP replacements.**
3. Academic Year Goals
  - We discussed what should be done on other AY 2016-2017 goals.
4. Laptop Refresh
  - The necessity of having a Laptop Refresh was discussed. We will coordinate with Faculty Senate's CCTC. We unanimously passed the following motion:
  - **The University Council Information Technology Committee recognizes the impact of obsolete equipment on the quality of teaching, which is UA's central mission. We hereby unanimously support the CCTC Laptop Replacement Resolution as passed by the Faculty Senate on Thursday, December 1, 2016.**

The text of the CCTC resolution is:

1. Whereas, we, the members of the 2016-2017 Faculty Senate's Computing and Communication Technologies Committee, recognize that the maintenance of University-owned computers and laptops reduces licensing costs and reduces the risk of FERPA violations and other computer information security concerns by better protecting the security of student information through encryption, and;
2. Whereas, we, the members of the 2016-2017 Faculty Senate's Computing and Communication Technologies Committee, recognize that the laptops of the full-time faculty are crucial to the teaching mission of The University, and;
3. Whereas, we, the members of the 2016-2017 Faculty Senate's Computing and Communication Technologies Committee, recognize that the laptops of the full-time faculty have now aged to the point of affecting the quality of the teaching which is our central mission, and;

4. Whereas, we, the members of the 2016-2017 Faculty Senate's Computing and Communication Technologies Committee, believe that a sensible plan of regular and ongoing, rolling replacement of faculty laptops must be enacted, and;
5. Whereas, we, the members of the 2016-2017 Faculty Senate's Computing and Communication Technologies Committee, recognize that the full-time Contract Professionals and full-time Staff also currently need new computers or laptops, and;
6. Whereas, we, the members of the 2016-2017 Faculty Senate's Computing and Communication Technologies Committee, recognize that part-time faculty may or may not have office space, may teach on one campus or multiple campuses, are essential to first year student success and hence should be supported in providing up-to-date courses as well as secure class management, and;
7. Whereas, we, the members of the 2016-2017 Faculty Senate's Computing and Communication Technologies Committee, recognize that finding the funds to replace old laptops will be difficult given the poor financial condition of the university;
8. We, the members of the 2016-2017 Faculty Senate's Computing and Communication Technologies Committee, request (1) that the replacement of laptops (many of which are either dysfunctional or older than 5 years old) of full-time faculty be considered with the highest of priorities (perhaps by splitting the initial cost of replacements over the current and next fiscal years), (2) that a rolling and regular 5-year schedule to replace 20% of the laptops/desktops of all full-time faculty each year, 20% of the laptops/desktops of all full-time Contract Professionals each year, and 20% of the laptops/desktops of all full-time Staff each year be placed as a recurring line item in The University's annual budget beginning with the 2017-2018 fiscal year, and (3) that laptops withdrawn from service be evaluated and rehabilitated as soon as possible by Information Technology Services and that these evaluated and rehabilitated laptops be distributed to part-time faculty promptly.